Call for Nominations for Honorary Treasurer of the WSAVA

Role Description

General Introduction
The WSAVA EB is composed of volunteer veterinarians, and is responsible for the oversight and strategy of the Association. The EB works closely with the Secretariat who is responsible for implementation of this strategy. The EB answers to the WSAVA Assembly, the Assembly being the ultimate decision making body of the WSAVA. The EB currently comprises the President, Vice President, Honorary Secretary, Honorary Treasurer, Past President and one Board Member responsible for interests in Latin America. The role of Honorary Secretary is being phased out and the board will include more general members, intending to increase regional representation.

The current opening on the EB is for ‘Honorary Treasurer’. This position holds a 2-year term of office, starting after the WSAVA Assembly Meeting 2020.

Duties
The specific duties of the Honorary Treasurer are:

1. Oversee and be responsible for the WSAVA accounts
2. Oversee and ensure the mandated reporting requirements as a Canadian based incorporated not for profit entity
3. Oversee and be responsible for the WSAVA investments including investment strategy
4. Work with CEO to maintain the WSAVA Business Plan
5. Oversee and be responsible for the WSAVA budget
6. Approve monthly expense claims and invoices
7. Provide an annual report to the Assembly
8. Be the Executive Board’s representative to the Financial Advisory Committee

Expectations
Members of the WSAVA EB must be available to fully participate in the work of the Executive Board and have a good understanding of English. An average of twenty hours a month is an expectation to fulfil the work. Although much of this is done by electronic communication and work on individual activities, EB members are expected to attend regular monthly teleconferences throughout the year in addition to two (2) face-to-face meetings, one of which precedes the annual congress. Executive Board members are appointed as liaison to WSAVA Committees and Groups.

Nomination Process

- Any nominee for a position on the EB, must be a member of one of the WSAVA’s full Member Associations.
- Any nominee must provide
  - short Curriculum Vitae
  - letter of intent
- two supporting references, of which one must be from a WSAVA Member Association in their country
- a photograph

Nominations should be sent to the WSAVA Secretariat [admin@wsava.org]

The deadline for nominations is June 24th, 2020.

Nominations are reviewed by the Leadership and Nominations Committee (LNC), who make recommendations to the Assembly. The post is subject to election at the annual Assembly as per point 5.3 of the WSAVA By-Laws.

More information on the WSAVA Executive Board and its duties can be found in the WSAVA By-Laws, WSAVA Job Duties and Code of Conduct.

Any potential nominee may wish to discuss this position informally with any member of the EB or the Secretariat. Contact details can be found here.