Application for Membership
World Small Animal Veterinary Association (WSAVA)

Vision: “All companion animals worldwide receive veterinary care that ensures their optimal health and welfare”

Mission: “To advance the health and welfare of companion animals worldwide through an educated, committed and collaborative global community of veterinary peers”

Introduction
The World Small Animal Veterinary Association (WSAVA) is an association of associations. Its membership is made up of veterinary organisations from all over the world, which are concerned with small companion animals such as cats, dogs, rabbits, guinea pigs etc. Currently there are 114 member and affiliate associations, representing over 200,000 individual veterinarians from around the globe.

WSAVA’s primary purpose is to advance the quality and availability of small animal medicine and surgery, and this broad aim is achieved in a number of different ways.

- **WSAVA fosters the exchange of scientific information, both between individual veterinarians and between their veterinary organisations.**
- **WSAVA furthers international relationships between all veterinarians dealing with small animal health and welfare.**
- **WSAVA promotes the standing of small animal practice.**

Application for Full Membership

The process of membership in WSAVA is defined in Section 3 of the [WSAVA By-Laws](mailto:admin@wsava.org) and, in summary, is restricted to formal veterinary organizations dedicated to small animal veterinary medicine having 100 or more members. To apply, simply provide the information requested below and ensure it is submitted to the WSAVA Secretariat ([admin@wsava.org](mailto:admin@wsava.org)) 67 days prior to the next Assembly meeting (this equates to no later than August 22nd, 2022).

It is expected that a member of your association would attend the Assembly meeting to present your application to the Assembly members. This body will subsequently vote on the merits of your application and determine its success. **The next Assembly meeting is on 28 October in Lima, Peru.**
Information about the Association

<table>
<thead>
<tr>
<th>Name of the Association</th>
<th>Tanzania Small Animal Veterinary Organization (TASAVO)</th>
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<tbody>
<tr>
<td>Address of the Association</td>
<td>P. o Box 39908, Dar Es Salaam, Tanzania</td>
</tr>
<tr>
<td>Email address of the Association</td>
<td><a href="mailto:Alexchanga12@gmail.com">Alexchanga12@gmail.com</a></td>
</tr>
<tr>
<td>Number of Members</td>
<td>150</td>
</tr>
<tr>
<td>Number or percentage of members involved with small animals</td>
<td>75%</td>
</tr>
</tbody>
</table>

Proposed Representative

| Name of proposed Representative | Alex Chang’a |
| Address | P. O Box 39908, Dar es Salaam, Tanzania |
| Phone number (including the country code) | +255 754 742069 |

Executive Board

<table>
<thead>
<tr>
<th>Names of Executive Board (Position)</th>
<th>Email address</th>
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<tbody>
<tr>
<td>Sinare Yussuf Sinare (Chairperson)</td>
<td><a href="mailto:drsinare@gmail.com">drsinare@gmail.com</a></td>
</tr>
<tr>
<td>Alex Chang’a (Secretary)</td>
<td><a href="mailto:alexchanga12@gmail.com">alexchanga12@gmail.com</a></td>
</tr>
<tr>
<td>Theresia Ponnella (Member)</td>
<td><a href="mailto:gregortherry@yahoo.com">gregortherry@yahoo.com</a></td>
</tr>
<tr>
<td>Amandus Muhairwa (Member)</td>
<td><a href="mailto:apm@sua.ac.tz">apm@sua.ac.tz</a></td>
</tr>
<tr>
<td>Henry Magwisha (Member)</td>
<td><a href="mailto:hbudodi@yahoo.com">hbudodi@yahoo.com</a></td>
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(e.g. Siraya Chunekamrai (President) siraya.chunekamrai@wsava.org)

Background information

| Has your association been in formal/official, active existence for 3 years or more? | Yes |
| Is your association a national association? | Yes |
| If yes: please answer Is your association the only small animal association in your country? | Yes |

if no: please provide

| Name of other national associations | Click here to enter text. |
| Estimated number of shared members | Click here to enter text. |
| Rationalization or explanation why dual national small animal representation would be complementary and/or synergistic | Click here to enter text. |
Please provide a brief history of your association:

The idea of TASAVO was conceived in early 2014 when AFSCAN invited representatives from Kenya, Tanzania, Uganda, South Africa and Namibia in Capetown, South Africa in September 2014 and Prof. Amandus Muhairwa was appointed as AFSCAN Ambassador from Tanzania.

The association started to operate with interim leadership and sold the idea to veterinarians who work and are interested in Small Animal practices and welfare. Through these years the members have been attending continuing professional development courses sponsored by WSAVA and attending AFSCAN meetings. Three members have also benefited from AFSCAN Research Grants and four students from studentship award. TASAVO become WSAVA Associate members in July, 2019. Up to now TASAVO has about 150 members throughout the country and was officially registered by the National Authorities as Non Governmental Organization in 24th September 2018.

Required Documents
Please provide the documents below and tick the box if you have included them in your email.

<table>
<thead>
<tr>
<th>Included?</th>
<th>Document Description</th>
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<tbody>
<tr>
<td>☐</td>
<td>Official documentation of Association’s existence, registered in country of residence</td>
</tr>
<tr>
<td>☐</td>
<td>Association constitution, charter, and/or by-laws</td>
</tr>
<tr>
<td>☐</td>
<td>Copy of most recent annual general meeting minutes</td>
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<tr>
<td>☐</td>
<td>Information on vision, mission, goals, and what the association provides for its members (i.e., its raison d’etre)</td>
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<td>☐</td>
<td>Letter of intent addressing the following issues:</td>
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<td></td>
<td>Reason why your association wants to be a WSAVA associate member</td>
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<td></td>
<td>How your association will use your WSAVA associate membership to further the needs of your members and overall needs of your national small animal veterinarians</td>
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<tr>
<td></td>
<td>What will your association bring to your partnership with the WSAVA that will benefit the WSAVA and its members</td>
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At the time of the Assembly Meeting
Please be aware that if your application is successful adopted by a majority vote of the WSAVA member representatives, your association representative will be required to sign a letter of commitment to the defined responsibilities implied in association member (see below) in front of the Assembly before your membership becomes official.
Obligations as a WSAVA Member

Your obligations as a WSAVA member would principally be carried out by your WSAVA representative and include:

- Ensure that the **annual membership dues** are paid in a timely manner (for full and affiliate members)
- Provide and keep current your **association information**, including contact details, membership numbers, and activities, as posted on your association page on the WSAVA website
- Provide an **annual report** to the Assembly members
- Attend the annual **Assembly meeting**, where the business of the WSAVA is conducted, or make alternative arrangements for voting through either proxy assignment or pre-Assembly vote submission
- Distribute the **WSAVA monthly news and any additional WSAVA information** to your membership in a timely manner

**Application Signature:**

<table>
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<table>
<thead>
<tr>
<th>Name</th>
<th>Alex Chang’a</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>Chairperson</td>
</tr>
<tr>
<td>Date</td>
<td>05 August 2022</td>
</tr>
</tbody>
</table>

Please send this completed application, including all required documents to the WSAVA Secretariat at **admin@wsava.org**
Dear Secretariat WSAVA,

RE: A LETTER FOR APPLICATION FOR WSAVA FULL MEMBERSHIP

I make reference to the subject above.

We are hereby to apply for membership of WSAVA.

Tanzania Small Animal Veterinary Organization (TASAVO) is small animal organization in Tanzania which was officially registered on 24th September, 2018. Thanks to World Small Animal Veterinary Association (WSAVA) and African Small Companion Animal Network (AFSCAN) initiative which led to establishment of Tanzania Small Animal Veterinary Organization which will improve Small Animal Medicine in Tanzania.

We are interested to be member of WSAVA so that we can share and learn from members of WSAVA for advancing Small Animal Medicine in Tanzania.

In Tanzania there are many challenges on Small Animal medicine and animal welfare which need to be addressed immediately. There is irregular disease control of rabies, parvo, canine distemper etc which lead to high prevalence of these diseases to dogs. There is poor housing of dogs and cats especially in urban and rural areas which may leading to regular shooting of dogs as a control of stray dogs. Dog and cats are not properly fed. We hope if we will be member of WSAVA we can learn and share experiences from WSAVA members on addressing some of these problems.

Through WSAVA we can receive Continuing Education (CE) from International Speakers. CE has been very helpful to empower veterinarians in Tanzania. The need for CE is increasing in each year. More veterinarians in Tanzania feel that they are part of global veterinary team when they learn from International speakers.

TASAVO in collaboration with stakeholders will ensure that they provide regular training (Continuing Education-CE) to his members so that they have up to date skills and knowledge in Small Animal Medicine and Animal Welfare.

TASAVO has the following vision, mission and objective:-
Vision Statement

To see small animals living in good health conditions and their welfare protected and health of their in-contact human beings protected.

Mission Statement

To deliver immediate and lasting improvement to small animals to ensure that small animals remain free from diseases, live in a good animal welfare standard, and are diagnosed and treated when sick.

Objectives

To facilitate improvement of the animal health and welfare of small animals in Tanzania

TASAVO will be active member of WSAVA, we will adhere to rules and regulation of WSAVA. We will ensure that members of TASAVO attend WSAVA scientific conference to present Small Animal research findings and gain knowledge on Small Animal Medicine from their colleagues from different part of the world.

We will be a contact organization for WSAVA in Tanzania. If WSAVA interested to forge or carry out any activity in Small Animals in Tanzania we will provide all necessary support to enable WSAVA achieve the objective. We would like to invite researcher from WSAVA’s association to conduct research on small animal in Tanzania so that we have better understand Animal Health and Animal Welfare small Animals in Tanzania

We look forward to cooperating with you

Yours sincerely,

[Signature]

Dr Alex Chang’a
CHAIRPERSON –TASAVO
Tel: +255 754 742 069
E-mail: alexchanga12@gmail.com
Title: Improvement of animal health and animal welfare of small animals in Tanzania

Introduction

Tanzania Small Animal Veterinary Organization (TASAVO) is striving to reach all dogs and cats in Tanzania to help them receive adequate veterinary care, including a rabies vaccination, together with shelter, food, water, and neutering and spaying through our members scattered the whole country. Tanzania has many dogs and cats, unfortunately the population of dogs and cats is not well known in Tanzania, however, the Director of Veterinary Service estimates that Tanzania has four million dogs and two million cats. In Tanzania most of dogs and cats are not given adequate veterinary care, food and shelter. Free roaming dogs and cats are likely to encounter cruelty treatment such as gunshot, poisoning, drowning, hanging and clubbing by members of the community. Owned dogs and cats may encounter similar cruelty when the owner of the dogs or cats cannot afford to provide veterinary care, shelter and food. Both owned and roaming dogs and cats can breed freely if they are not neutered or spayed resulting to increased population which is difficult to manage in terms of veterinary care, food and shelter by pet owners.

In 2021, TASAVO neutered and spayed ten dogs and cats (project started in November), 82 vaccination against rabies, Continuous Professional Education (CPD) once per month to members (veterinarians) on Animal Health and Animal Welfare, imported veterinary medicine necessary for dogs and cats (medicine not available in Tanzania) and some members were awarded scholarship to improve knowledge and skills in Animal Health and Animal Welfare.

1.0 Humane Population Management

TASAVO has started neuter and spaying project in Dar es Salaam one day per week by a dedicated members of TASAVO. Animals are checked for any other clinical disease before the surgery. The aim of the project is to control population of both owned and free roaming cats and dogs in Dar es Salaam. This project is implemented in collaboration with Kinondoni Municipal Council. Our approach in neuter and spaying has been collecting dogs and cats from the streets, bars, hotels, apartments and performing neuter and spaying to our members clinics and return them after 1 – 2 days where we collected when they are fully recovered. We are performing surgeries at two veterinary clinics in Kinondoni Municipal Council to ensure that we perform aseptic surgery, anaesthesia and analgesia is monitored during surgery and there is post-operative care. Also we can provide fluid therapy or food to animals found weak before the surgery, as most of roaming dogs and cats are not fed well and are in poor body condition. We hope in future we can increase numbers of veterinary clinics in Kinondoni Municipal Council through our members found in Dar es Salaam to ensure that dogs and cats can attended by veterinarian.

We collaborate with the pet owners or supervisor of apartments/bars/hotel to monitor the cats and dogs if they are adapting well after return to their territory after surgery.
In December we performed neuter and spaying to five cats and five dogs. We are aiming to perform a total of forty (40) dogs and cats per month.

In December, 2021 members of Veterinarian Without Border Sweden (VSF) visited TASAVO in Dar es Salaam. During the visit they participated in the neuter and spaying program. In additional to participation in the neuter and spaying they donated surgical equipment to TASAVO.

TASAVO would like to thank VSF for donating surgical equipment. Surgical equipment will enable TASAVO to perform more surgical operations since many veterinarians can access surgical equipment.

2.0 AFSCAN and WSAVA webinar

TASAVO has been very active participant to all meetings and webinar organised by AFSCAN and WSAVA. This has helped Tanzania to be recognised international.

In June/July 2021 we had AFSCAN Congress, 19 members of TASAVO participated. We were among the leading country in Africa in terms of number of participants.

In September, 2021 we had short course on Essential of Canine and Feline ophthalmology organised by WSAVA. About 50 members registered for the course. Certificates were issued to members who attended the course for three days.

It is very important to attend course organised by TASAVO in collaboration with WSAVA, AFSCAN and other organization. This can help to build good working relationship with partners and improve our knowledge and skills in Small Animal Health.

3.0 World Rabies Day (28th September) 2021

TASAVO participated in the World Rabies Day organised in collaboration with Kinondoni District Council at Mabwepande ward. We were able to vaccinate 82 dogs. Seven veterinarians members of TASAVO participated in vaccination campaign which involved general body examination, health check up, ectoparasites control and derwroming, and dog owners were advised in good management of dogs.

4.0 Importation of veterinary medicine

In Tanzania allow importation of veterinary medicine which are registered by Tanzania Medicine and Medical Divices Authority (TMDA) and Tropical Pesticide Research Institute (TPRI) for antiparasitics for external use (ticks and fleas). Registration process it is very expensive, it takes time. Most wholesalers of veterinary medicine finds it is economically unjustifiable to register medicine for small animals because of the higher cost of registration and users of medicine of small animals are few compared to other domestic animals such as cattle. We have discussed with Director of Veterinary Medicine on the possibility to import veterinary medicine without registration in Tanzania. Since May 2021, we have imported bravecto and frontline from South Africa by applying special importation permit from
TMDA and TPRI. Dog owners can control fleas and ticks by using recommended products which can be accessed from members of TASAVO.

5.0 Scholarship

In the year of 2021 a member of TASAVO Dr Nathanael Lutevele was awarded a scholarship on Teach the Teachers course to attend training in Canada for six months, the course was supported by Global Pain Management Council of WSAVA. The course aims to empower Nathanael to become teacher on pain management and raise awareness that animal can feel pain and suffer from pain, and there is a need to control pain.

6.0 Sharing clinical cases of animal health and welfare of small animals and mixed practice

Members of TASAVO are sharing and discussing clinical cases of animals which are encountered during diagnosis and treatment through TASAVO whatapp group. Social media has helped to provide right information on diagnosis and treatment of dogs, cats and mixed practice in Tanzania. We have strong network among TASAVO members in Tanzania. TASAVO whatapp group has high rank officials in the government such as Director of Veterinary Service (DVS) and lecturers from Sokoine University of Agriculture (SUA) College of Veterinary Medicine and Biomedical Sciences (CVMBS). Sharing information has helping solving some of the pressing problems on Animal Health in Tanzania.

7.0 Conclusion

Tanzania has large population of dogs and cats, however member of the community do not have knowledge on how to care their animals by providing health care, food and shelter. The community must be educated to stop any practice which might lead to suffering and pain to dogs and cats. TASAVO and Veterinary personnel must use different communication strategy such as meeting, training workshops, magazine, radio, leaflets, TV and social media (whatapp, twitter and facebook) to reach community and explain the services which are provided by veterinary veterinarian.
Tanzania Small Animal Veterinary Organization (TASAVO)

Constitution
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PART 1: PRELIMINARY

ARTICLE 1: Short Title and Commencement

This constitution shall be known as a constitution of Tanzania Small Animal Veterinary Organization (TASAVO) of 2018 which shall come into operation on the date of registration under NGOs Act, 2002 as amended in 2005.

ARTICLE 2: Interpretation

In this constitution unless the context otherwise required:-

“Animal housing” means premises, place or structure where dogs and cats are kept, including dog kennels.

“Organization” means The Tanzania Small Animal Veterinary Organization (TASAVO).

“Small Animals” means dogs, cats and non-conventional pets.

“Veterinarian” means Tanzanian or foreign veterinarians who have acquired a veterinary qualification and are registered by the Veterinary Council of Tanzania.

ARTICLE 3: Preamble

Dogs and cats have been living alongside human beings for centuries in the world, and Tanzania is without exception. Reasons for keeping dogs and cats include companionship and differing roles in guarding human property. Dogs are the main guards of property and sometimes do guide and search work, cats are used as mousers to biologically control mouse populations and therefore protect stored food and properties intended for human use.

Despite their importance to humankind, welfare of dogs and cats in Tanzania is poor, mainly because of neglect and in some cases deliberate malice. Having no special shelter, dogs and cats are left to roam outside the compounds of owners, consequently they become prone to infectious diseases and to abuse by people. Furthermore, lack of the right quantity and quality of food meant for their type and limited veterinary care, means that the health and welfare of these animals is always in jeopardy. The technological advances in veterinary medicine, increased need of care of animals and realizing the importance of disease interaction between animals and human beings, now known as ‘one health’, underlines the need for improved veterinary care of dogs and cats in Tanzania. It is envisaged that a specialized veterinary organization will spearhead the required developments. Therefore, the Tanzania Small Animal Veterinary
Organization is here to set pace in providing quality veterinary services and conducting education awareness on responsible small animal ownership.

PART II: CONSTITUTION, DENOMINATION, REGISTRATION, HEAD OFFICE AND AREA OF OPERATION

ARTICLE 4: Constitution

Is the governing instrument to the affairs of the organization in accomplishing its objectives, all matters concern the Tanzania Small Animal Veterinary Organization shall be referred to this constitution.

ARTICLE 5: Name of Organization

The name of the organization shall be Tanzania Small Animal Veterinary Organization (TASAVO)

ARTICLE 6: Registration

The organization shall be registered under NGOs Act no 24 of 2002 as amended in 2005

ARTICLE 7: Head Office

The head office of the organization shall be at street of 'Sericali ya Mtaa Mbezi Luis', Ubungo district, in Dar es Salam region. P. O Box 39908 Dar Es Salaam. The office is located near Serikali za Mtaa Mbezi Luis

ARTICLE 8: Area of operation

The organization shall operate in Tanzania mainland

ARTICLE 9: Core values

The core values of the organization shall include the following: integrity, sustainability, leadership, innovation, collaboration, strategy, independence and impact. The core values as they pertain to the organization are defined as follows below:-

A. Integrity: The consistency in value, principle and action in additional to adherence to the highest standard of impartiality in collaboration.
B. **Sustainability:** Exploration and design of enduring solutions that benefit small animals.
C. **Leadership:** Enlisting the aid and support of others to identify and reach a common goal.
D. **Strategy:** Devising and employing plans to achieve a collaborative goal.
E. **Independence:** Free from influence, impartial, not focused on predetermined interests or outcome.
F. **Impact:** A strong, immediate and measurable constructive effect on an issue.

**PART III: VISION, MISSION OBJECTIVES, PROTECTION OF THE ORGANIZATION**

**ARTICLE 10: Vision Statement**

To see small animals living in good health conditions and their welfare protected and health of their in-contact human beings protected.

**ARTICLE 11: Mission Statement**

To deliver immediate and lasting improvement to small animals to ensure that small animals remain free from diseases, live in a good animal welfare standard, and are diagnosed and treated when sick.

**ARTICLE 12: Objectives**

To facilitate improvement of the animal health and welfare of small animals in Tanzania.

**ARTICLE 13: Application of Penal code and contravening by-laws**

This organization shall not exclude by any means the application of penal code, cap 16 R.E of 2002.

**PART IV: MEMBERSHIP AND TYPE OF MEMBERS**

**Article 14: Membership**

Subject to this constitution, the organization shall have members of the organization who meet the following criteria, members will be registered after approval of general meeting which shall discuss every member applied for membership.
A. Must be a veterinarian practicing in small animals or mixed practice with part small animals.
B. Must pay member's entrance fee and annual fee.
C. Must abide by the constitution and its by-laws.

Article 15: Types of Members

The organization shall have three types of members:-

A. Founder members who established the organization.
B. Joining members who shall apply for membership in writing with approval of their application at a general meeting.
C. Honorary membership by appointment and confirmation by general meeting, these are members who have rendered meritorious service to small animals practices. This membership provides the right and privileges of normal organization members.

Article 16: Rights of Members

Every single member of the organization shall have the following rights:-

A. To attend validly called up meetings of the organization.
B. To contribute and vote at the meetings.
C. To elect or be elected to office bear of the organization save for honorary members.
D. To participate in any function that is facilitated by the organization.
E. To be considered to work in any project facilitated by the organization.
F. To get all services provided by the organization and/or international partners.

Article 17: Cessation of membership

A member shall cease in event of any of the following:-

A. In the event where the registered member fails to perform his/her duties and responsibilities for the organization.
B. In the event a member fails to attend three consecutive meetings of General Meetings without prior notice.
C. Whenever he/she resigns by writing a notice under his or her hand to the organization. Unless otherwise specified in such notice, the resignation shall be effective upon delivery.

D. Death of the member.

E. If certified of unsound mind.

F. In the event a member fails to pay annual fee for two years consecutively.

Article 18: Liabilities/obligations of members

Every member of the organization shall accomplish the following;

A. Observe, follow and defend the constitution of the organization.

B. Deliberately and diligently carry out all assigned duties.

C. Uphold the aims and values of the organization and work to promote their public acceptance.

D. Abide by the organization rules and codes of conduct.

E. Maintain discipline and exemplary at all time and live harmoniously with all members of organization.

F. Respect leaders in power in accordance with the constitution.

G. Attend all meeting of the organization and perform all functions as stipulated in the constitution.

H. Respect and implement decisions made in legal meetings.

I. Payment of annual membership fee as shall be updated from time to time by the organization.

PART V: ORGANIZATION STRUCTURE AND OFFICE BEARERS

Article 19: Duties of the chairperson

There shall be chairperson of the organization. Who shall be:-

A. Chair general meeting, executive committee meetings and to preside over all meetings of the organization.

B. Be chief spokesperson of the organization.

C. Organize meetings and maintain harmony in the organization.

D. Maintain good rapport with the government, other non-governmental organizations and other interested stakeholders in and outside the country.
E. Exercise the right to inspect organization activities and financial documents at any time he/she wishes to do so during work hours or otherwise under mutual agreement with the concerned person.

F. Represent the organization in the meetings with other partner organizations.

Article 20: Secretary

There shall be secretary of the organization. Who shall be:-

A. Responsible for supervision the implementation of organization program.
B. Responsible to attend all meetings of the organization and record the meeting.
C. Responsible to draft meeting agendas.
D. Responsible to call meetings according to constitution and read minutes of the previous meeting agreement.
E. Responsible to make follow up on issues agreed in the meetings.
F. Responsible to keep the minutes of meetings.

Article 21: Treasurer

There shall be a Treasurer of the organization, who shall be:-
A. Report on finances and expenditure of the organization.
B. Monitor financial issues on behalf of the members.
C. Collect and manage funds according to plan and agreement of members.
D. To report to the members about expenditure, available balance and investments.
E. Ensure that all projects follow correct financial procedures.

PART VI: ELECTION AND TERM OF LEADERSHIP

Article 22: Chairperson

The chairperson shall be elected among members at the general meeting to hold an office for term of three years.
Article 23: Secretary

The secretary shall be elected among members at the general meeting to hold an office for term of three years.

Article 24: Treasurer

The treasurer shall be elected among members at the general meeting to hold an office for term of three years.

Article 25: Modalities of renewal

Upon expire of three years term, the office bearers may be re-elected for another term of three years which shall be a final term.

Article 26: Executive committee

A. The organization shall have executive committee made up of the seven (7) members. Members shall include the chairperson, secretary, treasurer and other four members elected at the general meeting.

B. Executive committee shall meet after every three months (four times in a year) or meeting can be convened when there is emergency issue which need attention.

C. The quorum of the executive committee meetings shall be not less than 2/3 of members.

D. The Executive Committee shall hold the office for the term of three years which shall be renewable after expire for another three years which shall be final term.

Article 27: Function and duties of the executive committee

A. Shall be the main supervisor and the governing body of the organization activities.

B. Shall be responsible for implementing policy and planning program activities.

C. In collaboration with staff prepare the annual budget for the organization which shall thereafter be approved by the General Meeting.

D. In collaboration with staff prepare the annual report on the progress of the organization and present it to the General Meeting.

E. Shall receive audit report for the preceding financial year.
F. Shall appoint auditor (s).
G. Shall make rules and regulation of the organization.
H. Shall draft an agenda for the general meeting.

PART VII: GENERAL MEETING (ORDINARY AND GENERAL)

Article 28: Composition of the general meeting

There shall be organization general meeting which is the supreme body of the organization and is chaired by the chairperson and composed of all members of the organization.

Article 29: Power/functions of the general meeting

A. Make decision and pass the policies of the organization.
B. Endorse and approve the annual plan and budget of the organization.
C. To approve rules and regulations in conducting organization affairs.
D. Handle matters that could not be handled by the executive committee.
E. Approve the organization bylaws.
F. Approve new members and terminate members.
G. Approve appointment of the auditor.
H. Elect the office bearer and members of the executive committee.

Article 30: Delegation of power

A general meeting may delegate some power to executive committee. All matters handled by executive committee shall be reported and sought approval by the general meeting.

Article 31: Annual general meeting

A. There shall be organization annual general meeting which shall be held in every year. 60% or more of all members registered must attend to constitute a quorum of the general meeting.

B. Notice to hold annual general meeting shall be given to all members fourteen days (14) prior the day of the annual general meeting. The agenda and minutes of the previous AGM shall be given with the notice.
Article 32: Special general meeting

A. A special general meeting may be called by chairperson of the organization or by majority of members if there is any emergency issue which needs urgent decision. 1/2 of all members registered must attend to constitute a quorum of the special general meeting.

B. Notice to hold special general meeting shall be given to all members seven (7) days prior the day of the special general meeting.

PART VII: FINANCIAL MANAGEMENT, SOURCES OF FUNDS AND USES OF FUNDS

Article 33: Financial year

Organization financial year shall began 1st of January and end 31st of December of every year.

Article 34: Sources of funds

Sources of fund for the organization shall be:-

A. Membership fee.
B. Donation and grants from donor agencies, ad hoc contribution from members and fund raising activities.
C. Subsidy from the government and government Agencies.
D. Public voluntary contributions.
E. Organization investments projects (if any).
F. Annual congress and organization meetings/exhibitions and other events organized by organization.

Article 35: Uses of Funds

Funds shall be used in pursuant to organization objectives.
Article 36: Account

There shall be bank account(s) in the name of the organization of which chairperson, Secretary and Treasurer shall be the signatory on behalf of the organization. Two of the three signatories shall be allowed to withdraw organization fund.

Article 37: Annual report

A. Executive committee shall produce annual report that include activities report and audited financial report and shall be presented to the general meeting.

B. Annual report shall be submitted to the NGOs Registrar.

Article 38: Audit and control

There shall be financial audit to be carried out by external independent Auditor(s) at the end of each accounting period, December, 31st of every year. Financial audited report shall be submitted to the NGOs Registrar.

PART IX: CONSTITUTIONAL AMENDMENTS, DISSOLUTION AND COMMON SEAL

Article 39: Constitutional Amendments

This constitution may be amended from time to time by the resolution carried out at any general meeting by 2/3 of members attended the meeting. This is to say that, no individual person shall adjust, add or remove any letter of this constitution except the general meeting which is mandated to do so.

Article 40: Dissolution

Organization shall last forever, but may be terminated by the registrar of NGOs in case of legal reasons under the Non-Government Organizations Act NO 24 of 2002 as amended 2005 or by resolution made by 2/3 of the members attended the general meeting. Should organization be dissolved or terminated by any reason, after paying all loans and debts meant for the organization (if any), no remaining assets of the organization shall be distributed to the members, leaders or
personnel, but shall be handled over to other organization whose goals are similar to those of the organization.

Article 41: Common Seal and Logo

The common seal of the organization for authentication shall bear silhouettes of the dog and the cat embedded in the map of Tanzania and encircled with the name of the organization by its borders and shall be affixed to all documents of the organization by executive committee.

PART X: MISCELLANEOUS DISPOSITION

Article 42: Conflict Resolution

If the conflict arises in the organization executive committee shall resolve the conflict, should the executive committee fail to resolve the conflict the matter shall be referred to general meeting, should the general meeting fail to resolve the conflict the matter shall be referred to the NGOs registrar.
THE UNITED REPUBLIC OF TANZANIA

THE NON-GOVERNMENTAL ORGANISATIONS ACT, 2002

Made under section 12(2) of Act No. 24 of 2002

No. 00009947

CERTIFICATE OF REGISTRATION

I HEREBY CERTIFY that TANZANIA SMALL ANIMAL VETERINARY ORGANIZATION (TASAVO) has this 24TH day of SEPTEMBER 2018 been duly registered under Non-Governmental Organizations Act, 2002 with Registration No. 000NGO/00009947. This certificate is subjected to the following condition/directions:

That the aforesaid Organization shall operate in Tanzania Mainland

That the aforesaid Organization shall operate in accordance with its governing Constitution

Issued this 24TH day of SEPTEMBER, 2018

[Signature]

REGISTRAR

OF NGOs