Minutes of the teleconference meeting (TC) of the WSAVA Executive Board (EB)
December 15th, 2022

The meeting was held via Zoom with Ellen Van Nierop as Chair.

Present
Ellen van Nierop (EvN)     President
Oscar Umana (OU)     Honorary Treasurer
Jim Berry (JB)      Vice President
Felisbina Queiroga (FQ)     Board Member
Jerzy Gawor (JG)     Board Member
Siraya Chunekamurai (SC) Board Member (Advisory non voting Capacity)
Joyce Dao (JD)      Financial Officer
Richard Casey (RC) WSAVA Secretariat
Liat Geller (LG)     WSAVA Secretariat
Rebecca George      WSAVA Secretariat

The meeting was called to order at 12:05 GMT by EvN.

1.  Consent Agenda
    1.1. Minutes of September EB Meeting
    1.2. Minutes of General Assembly 2022
    1.3. Report on VPAN Conference
    1.4. Report on FECAVA meeting
    1.5. USAVA Correspondence
    1.6. WSAVA Endorsement of FECAVA Dental Fact Sheets
    1.7. Quadriparite Report for WSAVA EB

2.  Adoption of Consent Agenda

The motion to approve the consent agenda was put forward
All in favour
All Consent items were passed
3. **Standing Reports**

3.1. **Secretariat**
LG reviewed action items handled during Q4 and highlighted goals for Q1.

3.2. **Communications**
RG reviewed reflections on 2022 communication plan and aspirations for 2023. It was agreed that RG will deliver a media training/toolkit to the EB.

3.3. **Congresses**
India
RC provided an update on the preparation for the first WSAVA Regional Congress to be held in Guwahati in February 2023. It was noted that there are a variety of social, and environmental factors affecting the congress planning and registration performance. It was agreed to review the status in late-December and make a final go / no go decision.

4. **Strategy**

4.1. **Strategy 2023-2025**

RC explained the rational behind the document and the necessity (based on feedback) to share the 3 year strategy plan with the member associations. The document presented to the EB was a WIP document meant to be shared across the community. The EB was further notified of planned upcoming communication to member representatives.

The EB discussed the need for an executive summary to be sent. It was agreed to gather translations to the executive summary in: Spanish, Portuguese, and Mandarin.

Action item:
The secretariat will coordinate obtaining translations for the executive summary.

The motion to approve the strategy 2023-2025 report for revisions from WSAVA members was put forward.
All in favour
The motion was passed

4.2. **2023 budget and updated 5-year budget**

RC reviewed the proposed WSAVA budget for 2023, including:
- Current reserves existing
- 5-year budget plan ending EOY 2023, updated with 2022 /2023 income & expenditure outlook.
- New budget objectives
- 4 budget scenarios detailing various financial strategies for 2023. RC and OU recommended the ‘Slight Pause & Grow’ strategy to the EB. The EB discussed the different scenarios, with emphasis on committee activities impact and WSAVAR financial impact.
- Recommendation for 2023 in detail.
The EB discussed in detail the following points raised by RC:

1. Is scenario 3 the preferred option?
2. The committees have requested $500k. However, only $288k of sponsorship was received in 2022. The target for 2023 is $450k in sponsorship. Should a committee budget in line with sponsorship be considered?
3. At what level do we set congress income for 2023 ($200k, $250k, $300k)
4. EB travel allowance, is this expected to be used in full?
5. The importance of a new focus on income generation: what role does the EB play in this?
6. Sponsorship income: opportunities for sponsorship from new areas (digital tech etc.)
8. How do we ensure committee plans are in place and progress is made?

A reserves policy should be produced in order to clarify the purpose and level of reserves WSAVA should hold moving forward.

The motion to approve the #3 scenario including a half year reforecasting to adjust was put forward.
All in favour
The motion was passed

4.3. One Care and 2023 Projects list were moved to email discussion.

5. Operations

5.1. Extra EB Member

The motion to approve Nalinika Obeyesekera as an extra board member serving until Lisbon 2023 was put forward.
All in favour
The motion was passed

5.2. Congress Moderators

The EB discussed a request made by the secretariat to tie in Member representatives and moderation duties. The EB declined the proposal based on previous unsuccessful attempts.

5.3. Q1 team meeting

Due to EvN inability to travel to India, it was decided to hold the strategy meeting in Sri Lanka prior to WSAVAR.

The motion to have the executive board meet in Colombo on the 13th-16th of February, with JB, FQ, NO, SC, RC and LG travel from there to WSAVAR 2023 was put forward.
All in favour
The motion was passed
5.4. **WOW Committee members was moved to email discussion**

5.5. **WSAVA Bank details**
   JD advised the EB about administrative necessities relating to the bank account.

6. **Sponsorship**
   **FurryTail Offer**
   RC gave a quick review of the current discussions with FurryTail sponsorship offer. The EB discussed necessary balances and checks in the potential contract.

   The motion to have RC move forward with the negotiations and contract, taking into consideration the board’s request for clarify and checks was put forward.
   All in Favour
   The motion was passed.

7. **AOB**
   All AOB discussion points were moved to email discussion and/or next EB meeting discussion.